KANEPACKAGE PHILIPPINE INC.
No. 5 Ring Road LISP II, Brgy. La Mesa, Calamba City, Laguna
Telephone No. (049) 545-7166 to 69
Fax No. (049) 545-6302

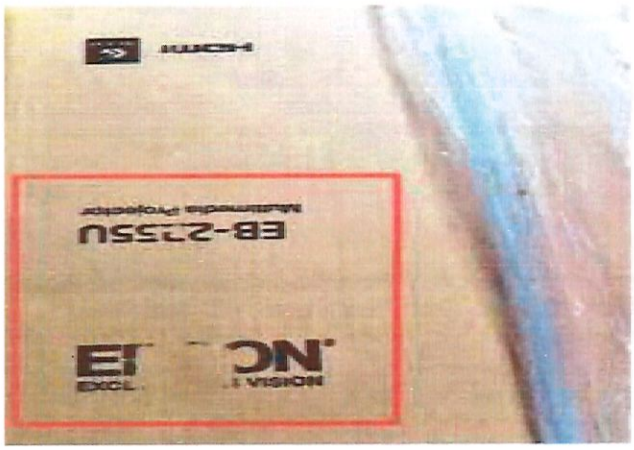
INVESTIGATION REPORT FORM (IRF)

☐ Inhouse Detection ■ Customer Claim

Control No.: IRF-06-0003 Date Issued: JUNE 14, 2022

Customer	EPSON VP	Attention To	GERALD DE GUZMAN
Item Code	5151421-00	Department	KPLAGUNA-PRODUCTION
Item Description	CARTON BOX (STD;B)	Date of Detection	JUNE 14, 2020
Job Order Number	JO-22-L-00135-1 (A) JO-22-L-00135-1 (B)	Section Detected	EPSON VP

ILLUSTRATION OF THE PROBLEM



■ Major ☐ Minor

Lot Quantity (pcs.)	Reject Quantity (pcs.)	Reject Percentage
100	1	1.00%

Nature of Defect:

POOR PRINT

Requirement:

ITEM SHOULD BE IN GOOD CONDITION NO POOR PRINT

Actual:

POOR PRINT OCCURRED ON THE ITEM PANEL

NO. OF OCCURRENCE	DISPOSITION	AREA OF OCCURRENCE / ORIGIN	CONTENT
■ First	☐ Hold	☐ Slotter ☐ Gluing	☐ Material
☐ Recurrence	☐ Special Acceptance	■ EQOS ☐ Vertical	☐ Dimension
No.:	☐ For Rework	☐ Diecut ☐ Others:	■ Appearance
Date:_____	■ Reject / Disposal	☐ Detaching	☐ Process / Method

Issued by	Checked by	Approved by	Received by (Receiving Section)
M. Arienzo QA-IE Staff	for: QA Supervisor	QA Asst. Manager	Head/ Supervisor

I. INVESTIGATION / ANALYSIS

	DIRECT CAUSE: (Analyze the reason of occurrence, why it happened?)	INDIRECT CAUSE: (Analyze the reason of occurrence, why it leaked?)
System / Training	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:
Design / Toolings	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:
Process / Material	Why 1: Why 2: Why 3: Why 4: Why 5:	Why 1: Why 2: Why 3: Why 4: Why 5:

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FINAL CONCLUSION

OCCURRENCE ROOTCAUSE	OUTFLOW ROOTCAUSE

IMMEDIATE ACTION: (Action to be done to contain/ temporary correct the problem found)	CORRECTIVE ACTION: (Actions to be done to ensure that the problem will not happen again)

A. Sorting Result

	Location	Total Stock	NG	Total Good
RM				
WIP				
FG				

B. Orientation

Date		Time	
Title			
Attendees			

C. Reworking

Rework Quantity	
Total Good	
Rework Percentage (Good)	

Actions to be done to eliminate recurrence		Who / When
System		
Design / Tools		
Process		

II. QA ROOTCAUSE VERIFICATION (To be filled out by QA In-charge)

Date Conducted:_____ PIC:_____

Identified Rootcause	Recommendation

III. CORRECTIVE ACTION VERIFICATION (To be filled out by QA In-charge)

	Checked by	Date	Implemented?	Remarks
1st Verification of Action			[ ] Yes [ ] No	
2nd Verification of Action			[ ] Yes [ ] No	
3rd Verification of Action			[ ] Yes [ ] No	
Effectiveness of Action			[ ] Yes [ ] No	

Note: If no same defects / problems occurs for 5 consecutive deliveries, corrective action is considered effective / closed. If the same problem occurs within 5 consecutive deliveries or 3rd verification of action still not yet implemented, Investigation Report shall be re-issued to the affected department to provide new improvement action.

IV. CLOSURE

Status:	Remarks:	Approved by:		Process Owner Acknowledgment: (Receiving Section)	
☐ Closed ☐ Still Open ☐ Re-Issue IRF		QA Supervisor Date:	QA Asst. Manager Date:	Line Leader Date:	Department Head Date: